



## Request to have Standard Reviewed

STUDENT NAME: \_\_\_\_\_ YR LVL: \_\_\_\_\_ HOME GROUP: \_\_\_\_\_ TERM: \_\_\_\_\_

**Process and Timelines:**

- Student is to complete the first table, (REPORT CARD RESULTS) from their report card, available on the student's OneSchool record, or from their Triple R program.
- Student completes the second table (PROVISIONAL RESULTS: AS AT NOW IN THE TERM) after selecting which subjects, they would like reviewed, and have the teachers of those subjects complete the Behaviour and Effort results. (Year Level Coordinator will complete the attendance column when the form is handed in)
- Student completes the third table, (REQUESTED STANDARD) noting which Standard they believe they should be on, with an explanation as to why they believe their standard should change.
- This form is taken to your Year Coordinator, who will review with the relevant Head of Department and communicate the outcome of your review to you.

### REPORT CARD RESULTS

Subject	Teacher	Behaviour	Effort	Attendance

### PROVISIONAL RESULTS (AS AT NOW IN THE TERM)

Subject	Teacher	Behaviour	Effort	Attendance

### REQUESTED STANDARD

Assigned Standard:
Standard you believe you should be:
Reason you believe standard should be reviewed: <i>eg absences due to medical reason (provide dates &amp; certificate or evidence of COVID), work experience, extracurricular activity not recorded, etc</i>

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<b>Office Use Only:</b>		
Date Reviewed:	Standard After Review:	
Reason:		
Signed	Signed	Signed
Head of Junior School	Head of Middle School	Head of Senior School