



# MACKAY NORTH STATE HIGH SCHOOL

## Learning Processes Review – Self Report



**Student Name:** \_\_\_\_\_

**Home Group:** \_\_\_\_\_

Reflect on your current learning behaviours. Identify which of the following strategies you apply ALWAYS; USUALLY; SOMETIMES or NEVER.

### SUMMARY OF LEARNING BEHAVIOURS BY CATEGORY

	Always	Usually	Sometimes	Never		Always	Usually	Sometimes	Never
<b>HOMEWORK</b>					<b>IN CLASS/AT SCHOOL</b>				
Write all homework in my diary					Attend school each day				
Do homework regularly					Get to school on time				
Complete homework thoroughly					Get to class on time				
Complete set tasks in class					Have all correct books and equipment				
Accept responsibility for making time					Record day / date on all work				
Complete reading of set texts, journals and articles					Complete all tasks set in class				
Check (each night) that all is complete for next day					Catch up after being absent (see your teacher, ask for a copy of someone's notes)				
Prepare all equipment for next day and pack bag the night before					Keep your work organised (handouts secured, separate book for each subject)				
<b>ASSIGNMENT PREPARATION</b>					<b>ATTITUDE AND EFFORT</b>				
Produce Timeline (start date → finish date)					Attend tutorials when offered				
Breakdown full task into smaller tasks					Maintain Network Login (password)				
Plan strategies to approach the task (find information, seek feedback from teacher etc.)					Ensure laptop is full charged and in working order each day				
Read criteria sheet so I know what my teachers are looking for					Take all information slips home				
Ask teacher to clarify task / criteria					Record relevant information in Home Group notices				
Student drafts to teachers for feedback on due date					Arrive at class prepared to learn (positive attitude)				
Use feedback provided for future improvement					Contribute in class (participate in discussions, ask questions)				
Complete each aspect of the task					Manage my impulsivity by focussing on what I am asked to do				
Evaluate from feedback					Persist with tasks when I get stuck				
Submit final tasks by due date					Ask for help when not understanding				
<b>PLANNING AND PREPARATION</b>					<b>STUDY</b>				
Review time commitments (gaming, social, sporting, internet)					Allow fellow students to learn				
Manage time (study, work, sport, rehearsals) by using a study planner					Read over what you did each day				
Copy assessment dates into diary					Read ahead each day				
Prioritise tasks (i.e. those with common due dates)					Have class notes in order				
Plan weekly study (revising class work etc)					Revise for assessment (exam preparation)				
Evaluate effectiveness of study plan (suggest fortnightly)					Test yourself to measure progress				
Use course and assessment planners from OneSchool					Trial assessment techniques (timed conditions)				
Plan out big assessment tasks with weekly or daily goals					Access an external tutor				

**Notes:** \_\_\_\_\_



# MACKAY NORTH STATE HIGH SCHOOL

## Subject Action Plan



<b>Student Name:</b>	<b>Home Group:</b>
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This *Subject Action Plan* will detail **very specific** actions that you must take to improve the quality of your work. Use your *Learning Behaviours Self Report* (over the page) to assist you.

Subject	Current position	Target position	<b>Keep doing...</b> 3 strategies that are working that I will maintain	<b>Stop doing...</b> Things that are preventing me from achieving	<b>Start doing...</b> Strategies I need to put in place to improve (2 per subject)